Food labels allow consumers to compare one product to another. They give instructions for safe handling and storage, as well as identify the firm responsible for the product. Labels list ingredients to help consumers choose foods with ingredients they want or need to avoid. This fact sheet focuses on foods regulated by the U.S. Food and Drug Administration (FDA) and the Pennsylvania Department of Agriculture (PDA) that dictate the type of information that must be on the label and where the label can be placed on the package. Exact requirements for your package size and type can be confusing. Before you have labels printed, share a draft version with a PDA food inspector to make sure you have met all labeling requirements.

Four Basic Label Requirements

All food packages must display the following information:

- Name of the food
- Net quantity of contents
- Name and address of the food business
- List of ingredients

A single label may be used to display all required information. However, it is common to have two distinct label areas on the container, the principal display panel and the information panel.

Principal Display Panel (PDP)

The PDP is the portion of the package label that is most likely to be seen by the consumer at the time of purchase. It is usually on the front of the package and shows the name of the product and the net contents of the container. Approved type style and minimum character size depend on the area of the PDP.

Name of the Food

A statement of identity for the product must be clearly displayed by its common or usual name (e.g., salsa, apple sauce, vanilla wafers). It must be in bold type and in a size that is larger and more prominent than other label information.

Net Quantity of Contents

The net quantity statement gives the actual weight, volume, or number of pieces of food in the package and should be located on the bottom 30 percent of the PDP. Weights and volumes must be displayed in both U.S. and metric units—for instance, 1 lb 8 oz (680 g) or 1 gal (3.79 L).
Information Panel (IP)

The IP is the label panel immediately to the right of the PDP as you face the product. This area is reserved for the list of ingredients, the name and address of the food business, and nutritional information.

Name and Location of the Food Business

The name, address, city, state, and zip code of the business must be printed so that consumers are able to contact the manufacturer for any reason. If the business is not the actual manufacturer, a qualifying phrase must be present that states the firm’s relation to the product, such as "manufactured for" or "distributed by." A street address is not required if it is in a current city or telephone directory.

List of Ingredients

Packaged foods that consist of two or more ingredients must be labeled so that ingredients are displayed in descending order (i.e., the ingredient that weighs the most is listed first, and the ingredient that weighs the least is listed last); for example, "Ingredients: pinto beans, water, and salt." In most cases, only common or usual names that are familiar to consumers can be used. For instance, use the term "sugar" instead of its scientific name "sucrose." If you are selling unpackaged items in bulk to stores for resale, you must supply the retailer with a list of ingredients.

Other Label Information

Nutritional Labeling

Large food manufacturers are required by federal regulations to display nutritional information on the label. However, small businesses with fewer than 100 full-time equivalent employees and that produce fewer than 100,000 units of product per recipe per year are exempt from nutrition labeling, unless a health or nutrient claim is made. Exempt companies may still include nutritional information on the label as long as the Nutrition Facts panel format is used. Nutrient information must be presented on a per-serving basis (the typical weight or number of pieces eaten) and must include calories, total fat, cholesterol, sodium, total carbohydrates, protein, vitamin D, calcium, iron, and potassium. Vitamins A and C can be included on a voluntary basis. To determine the amount of nutrients in your product, have your product tested in a commercial laboratory, purchase nutrition-labeling software to calculate nutrient values based on USDA reference values, or hire a consultant to do the whole job.

Nutrient and Health Claims

Federal regulations limit the kind of claims you can make about the nutritional content of your product or any health benefits for consumers. If you make a nutrient claim, such as "high in vitamin D" or "low-fat," you must declare the actual amount of that nutrient on the Nutrition Facts panel and your product must meet minimum and/or maximum nutrient content levels in order to qualify for the claims. For example, the term "sodium free" means that the food contains less than 5 milligrams of sodium per serving of the food. Claims that your product may have a beneficial effect on a disease or health-related condition are limited to those approved by government scientific experts. For example, you may claim that because your product is low fat, high fiber, or high in fruit and vegetable content, it can reduce risks from cancer or heart disease. You should weigh the benefits of making a health or nutrient claim against the cost of creating a Nutrient Facts panel before you proceed with this option.
Allergen Labeling

In addition to nutrients in the food product, food producers must identify any allergens added to the food. With passage of the Food Allergen Labeling and Consumer Protection Act (FALCPA) in 2004, all food labels must declare the presence, if any, of nine major food allergens that can result in severe or life-threatening allergic reactions: milk, eggs, fish, shellfish, tree nuts, peanuts, wheat, soybeans, and sesame. This includes allergens present in any of the ingredients (or processing aids) used in the food as well as allergens present in the processing environment where cross-contact between the allergen and the food could occur.

Product Dates

Many packaged foods are labeled to indicate the last date that the food should be sold for optimum quality or safety. “Sell by” or “best before” dating is not required by regulations for most packaged foods. In Pennsylvania, only fluid dairy products, raw eggs, infant formula, and reduced-oxygen packaged meats require dating. Typically, wholesale customers may require you to date your product so they can better manage their inventory. Check with your potential customers to determine if they require product dating.

UPC Bar Coding (UPC)

Although not a regulatory requirement, most large grocery store chains require UPC labels. If you plan to sell your product at these outlets, visit www.gs1us.org to purchase your codes and arrange to have UPC labels made. However, if your sales will be strictly limited to small specialty food stores, farmers markets, your own retail store, or over the Internet, decide for yourself if the extra expense is worth the cost.

For More Information

More information on labeling is available at FDA’s Guidance for Industry: Food Labels and the "Small Business Nutrition Labeling Exemption" articles. For Pennsylvania regulations, visit the PDA Food Safety website which includes contact information for the Bureau of Food Safety main office in Harrisburg and the nine regional offices located throughout the state. Information on labeling requirements for meat, poultry, and processed egg products is available at the USDA Basics of Food Labeling web site.

You can also visit the Penn State Extension Food Safety and Quality website for additional resources on establishing and maintaining a food business.

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