

Trustworthiness

What is Trustworthiness?

Trustworthiness is about telling the truth, honesty, doing what you say you will do, and being loyal so that people will trust and believe in you. Trustworthy people tell the truth, and do not steal or cheat. A person who is trustworthy will do the right thing even when it is a hard choice. Lastly, a trustworthy person will be loyal and stand by their family, friends, beliefs and country.

Trustworthiness Do's and Don'ts

Trustworthiness Do's

DO...

- ...live by the Golden Rule
- ...be honest
- ...tell the truth and nothing but the truth
- ...do not take what does not belong to you
- ...follow the rules
- ...keep your promises, and honor your word and commitment
- ...return what you borrow
- ...be reliable—do what you say you'll do
- ...build a good reputation on integrity
- ...be loyal—stand by your family, friends, and country
- ...have the courage to do the right thing
- ...stand up for your beliefs

Trustworthiness Don'ts:

- ...lose heart if you fail or don't get what you want
- ...lie, cheat or steal
- ...let your friends hurt themselves
- ...be sneaky, or tricky
- ...spread gossip about others
- ...ask someone to do something that is wrong

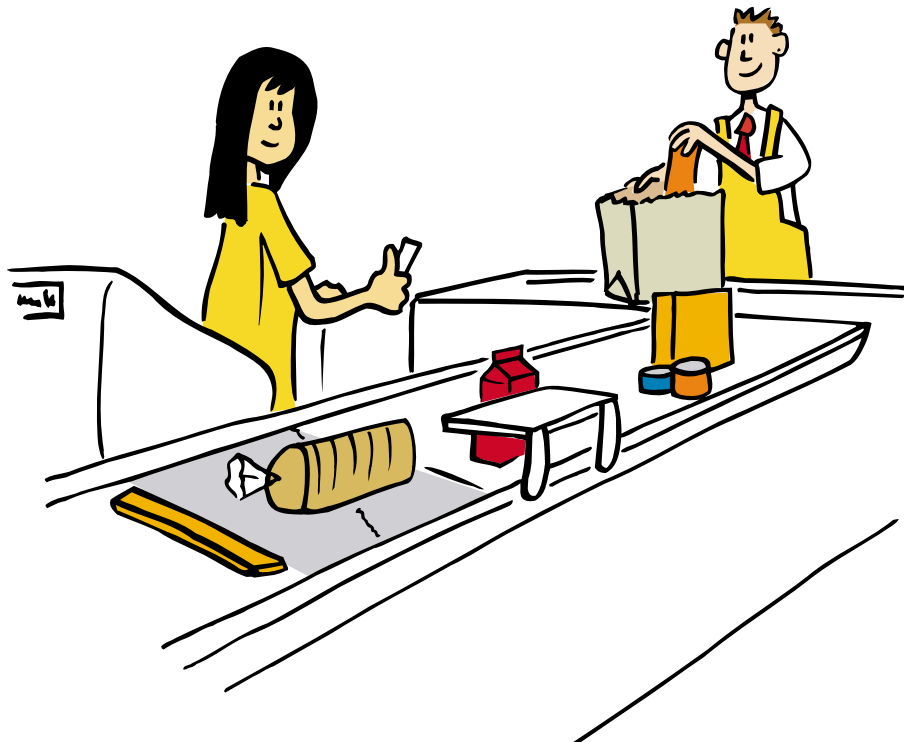
Trustworthiness Quote:

"If you tell the truth you don't have to remember what you said." — Carl Rueben



What to Do?

Mary Jo counted her money drawer and it was short \$5.00. She counted it again thinking she had made a mistake. It still came up \$5.00 short. She only left her drawer in charge of another clerk to go to the rest room once in the evening. It was a busy evening, but she has never had her drawer come up short before in the two years she has worked at the store. She thought about putting \$5.00 in the drawer to make it correct, but is unsure about doing this. Five dollars isn't really that much when you think about all she has earned in two years. She thought about the person who took over for her. She really doesn't know her because she is a new employee. She has always prided herself on being accurate and careful with her money drawer. She has received several awards for being an outstanding employee for her accuracy and customer service. What is she to do?



Respect

What is Respect?

Respect is showing others that they are appreciated for who they are and not for what possessions they have, or how much money they have, or if they have the coolest games. Being respectful means that we are kind, polite, and treat others the way we would like to be treated. A respectful person would not force someone to do something that he or she did not want to do. A respectful person will think before they act.

Respect Do's and Don'ts

Respect Do's

DO...

- ...live by the Golden Rule
- ...be kind and polite
- ...use good manners
- ...accept others without prejudices
- ...resolve disagreements without fighting
- ...listen to parents and teachers
- ...listen to others and consider their point of view
- ...leave others property alone unless you have permission
- ...respect your body, and take care of yourself

Respect Don'ts

DON'T...

- ...insult, abuse, hurt or put down anyone
- ...take advantage of others
- ...use people to get what you want
- ...make unwanted comments about a person

Respect Quote:

"Treat others as you would have them treat you." — THE GOLDEN RULE



Fairness

What is Fairness?

Fairness is playing by the rules, sharing, taking turns, and listening to what others have to say. Fairness is also giving each person the amount of time, energy, and respect that he deserves. A fair person knows what is best, and most important. The most important reward he can receive is the feeling he gets inside when he does his best to treat others fairly.

Fairness Do's and Don'ts

Fairness Do's

DO...

- ...live by the Golden Rule
- ...know and follow the rules
- ...take turns
- ...share with others
- ...do not blame others carelessly
- ...be fair and just
- ...treat people equally and equitably
- ...get all the facts before making a judgment
- ...make judgments without favoritism

Fairness Don'ts

DON'T...

- ...take more than your share
- ...take advantage of others
- ...blame others without just cause

Fairness Quote:

"Don't judge someone until you have walked a mile in his shoes."



Caring

What is Caring?

Caring is putting other people's needs above your wants. Caring is more than just a feeling. Caring is demonstrated by concern for others. Caring people are helpful and kind. They help people and pets, but are also concerned for the environment, plants and animals in the wilderness.

Caring Do's and Don'ts

Caring Do's

DO...

- ...live by the Golden Rule
- ...show you care about others through kindness, caring, generosity, and compassion
- ...help others
- ...think how every decision, word or action will affect others
- ...always say "please and thank you"
- ...forgive others

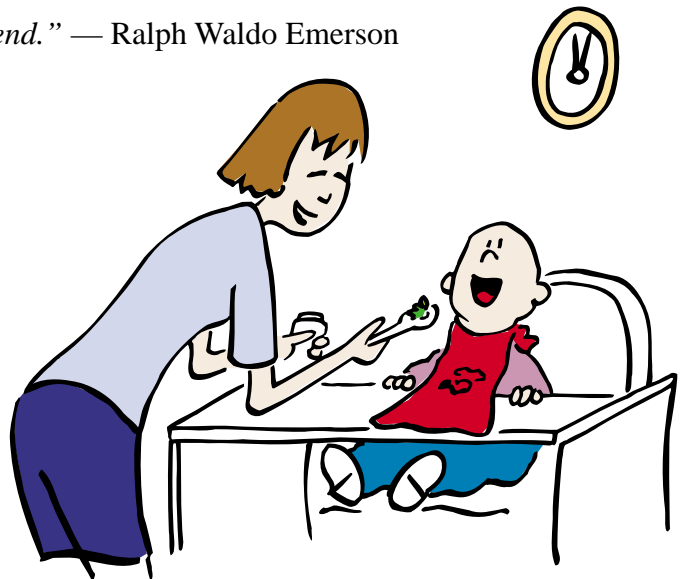
Caring Don'ts

DON'T...

- ...be selfish, mean or cruel
- ...be insensitive to the feelings of others
- ...ignore people in need
- ...put yourself above others

Caring Quote:

"The only way to have a friend is to be a friend." — Ralph Waldo Emerson



Citizenship

What is Citizenship?

Citizenship means going beyond our own interests and showing concern for the needs of others in our communities, schools, and country. Good citizens understand that they have a job to help other people to the best of their abilities. Citizenship is staying informed and voting at the proper time, obeying the laws, following the regulations set forth by your town and state, and also showing good citizenship. Citizenship is protecting the environment, reducing pollution, conserving resources, and cleaning up litter.

Citizenship Do's and Don'ts

Citizenship Do's

DO...

- ...live by the Golden Rule
- ...do your share
- ...be a good citizen and a good neighbor
- ...be a volunteer—help your school and community be better, safer and cleaner
- ...obey laws and rules
- ...obey parents, teachers, coaches and authority figures
- ...protect the environment by conserving resources, reducing pollution, and cleaning up after yourself
- ...participate in voting, report wrongdoing, pay taxes, and voice your opinion

Citizenship Don'ts

DON'T...

- ...argue with or disobey parents, school teachers, policemen
- ...litter parks, playgrounds, school grounds, or your community
- ...complain about choices that were made if you did not take the time to voice your opinion
- ...break the rules in games or play
- ...ignore wrongdoing

Citizenship Quote:

Ask not what your country can do for you, but what you can do for your country. — John F. Kennedy



Ethical Decision-Making

What is Ethical Decision-Making?

Ethical Decision-making is about choosing between options according to ethical principles. When you are making an ethical decision you are choosing what you believe to be the right thing to do. Sometimes you have to decide whether to do the right thing or the wrong thing. Other times you must decide between two right things to do. Finally, there will be times when you have to choose between two wrong things to do.

When making an ethical decision there is a clear process to use. First, you should think about the way your decisions will affect others. Second, live up to the Six Pillars of Character. Finally, if you have to choose between pillars, do what you sincerely believe will do the most good for the most people in the long run.

There are times when you will be faced with “an ethical dilemma” because you cannot decide which action to take. Many times when you are making ethical decisions your problem is not deciding between “what is right” and “what is wrong,” but rather deciding whether or not you are willing to take the risk to do what you know to be the right thing to do.

Ethical decision-making is about making hard decisions that make a difference in your life. There are moments in everyone’s life when they are faced with deciding between doing the right thing and doing the easier thing. This is a key test of our character. Ethical decisions are the ones that will define who you are. They are often hard to make because it means going against what everyone else is doing to do the right thing.

Ethical Decision-Making Do’s and Don’ts

Ethical Decision-Making Do’s

DO...

- ...live by the Golden Rule
- ...honor the Six Pillars of Character
- ...try to determine which choice will do the most good for the most people in the long run
- ...be willing to take a risk to do the right thing
- ...be willing to do the right thing even if no one will find out

Ethical Decision-Making Don’ts

DON’T...

- ...just do what everyone else is doing
- ...just do what is the easiest right now
- ...compare yourself to others and determine that you “aren’t as bad as...”
- ...make excuses to do the wrong thing
- ...blame someone else because you chose the wrong thing to do



Character Quote:

Character is revealed by how we treat people who cannot help or hurt us. – Michael Josephson