

**PAE4-HA MEMBERSHIP MEETING**  
**Goggleworks, Reading, PA**  
**March 27-28, 2007**

---

**Reminders:**

**Upcoming Meeting Dates:**

**April 23-25, 2007 - PILD Conference**

**June 8, 2007 - Submit PAE4-HA Professional Improvement Scholarship Applications**

**September 12-15, 2007 - National ESP Conference**

**October 17-18, 2007- Fall PAE4-HA Membership Meeting**

**October 21-25, 2007 - NAE4-HA Conference (Atlanta, GA)**

**September 14-18, 2008 - NAE4-HA Conference -- Galaxy III (Indianapolis, IN)**

**October 25-29, 2009 - NAE4-HA Conference -- Rochester, NY**

**2010 - NAE4-HA Conference -- Phoenix, AZ**

**October 24-28, 2011 - NAE4-HA Conference -- Omaha, NE**

---

**Members attending were:** Janet Allis, Christy Bartley, Cathy Brady, Wanda Braymer, Christine Corl, Debbie Dietrich, Liesel Dreisbach, Martha Gregory, Dwayne Hay, Ed Horning, Nancy Kadwill, Becky Kaucher, Rick Kauffman, Ellen Linamen, Kristy Myers, Jill Oettinger, Darlene Resh, Rick Sales, Carol Schurman, Briana Shealer, Lisa Shriver, Ev Simmons, Tia Steinfelt, Nancy Stephenson, Joanne Stoltzfus, Cathy Straub, Toni Stuetz, Kelly Weisner, Kristy York, Vonnie Young.

**Committee Meetings:**

Committee meetings were held Tuesday, March 27, 2007.

**Professional Improvement:**

Debbie Dietrich conducted a program, "Everyday Creativity," on Tuesday, March 27, 2007.

**Call To Order:**

President, Darlene Resh, called the meeting to order at 9:10 a.m., Wednesday, March 28, 2007.

Pledges were conducted. An icebreaker and introduction game was conducted using a beach ball.

**Officer Reports:**

**Secretary** - Kelly Weisner

Kelly passed out a few copies of the minutes from the last meetings, which were distributed by e-mail. She thanked Nancy Stephenson for taking minutes at a recent board meeting in her absence. She mailed a sympathy card on behalf of PAE4-HA to Dave Rynd's family. A sheet was passed around for members and guests to sign in for attendance.

**M/S/P (Steinfelt/Shealer) to accept the member minutes from November 2006 and Board Minutes from March 2007.**

**Announcements:** Pam Paletta is absent due to her mother's illness. John Falter is on long-term sick-leave, and Katina had a baby girl. Please keep these members in your thoughts.

**Treasurer - Toni Stuetz**

A treasurer's report was handed out. The only change since the March 2007 board meeting was an expense of \$39.95 for badges. A balance of \$4,085.90 was brought forward from 2006 to 2007 in the checking account. The budget was rather accurate for 2006. To date, there have been \$5,921.00 of income, and \$4655.90 of expenses. The 2006 Silent Auction proceeds went into the Professional Improvement line. It had been previously agreed that program costs at meetings would have been built into the registration fee for those meetings. The report was filed for audit. Toni is coordinating an audit of the 2006 financial records.

**President's Report - Darlene Resh**

Both Debbie and Darlene attended the JCEP Conference in Valley Forge this year. The format will be changed for future meetings, resulting in less meeting locations. Due to an expected increase in travel, it was suggested that travel budgets may need to be increased for the future.

**President-Elect - Debbie Dietrich**

Darlene and Debbie attended the JCEP NE Officers Workshop in Valley Forge in February. They participated in diversity training and have a resource to share with educators. Debbie will distribute that either via the Diversity Committee or the regional 4-H PDCs. The conference also included NAE4-HA meeting time. Darlene and Debbie shared some names of PAE4-HA members who would be qualified to serve in national leadership roles, such as regional committee contacts or even regional director. There was also considerable discussion about the 2009 Conference, which seems very unorganized at this point in time. There is concern that none of the committees are actually working yet. Debbie and Darlene will travel to PILD in Washington, DC in April. If you have volunteers that will be attending let them know. Debbie also sent around a sheet for an informal sign up for State's Night Out in Atlanta.

**Past President - absent****Vice President - Becky Kaucher**

Membership and Committee lists were handed out. We have 69 members, five of which are new. Becky asks us to send her the contact information for new employees. She has an invitation packet she will mail to new employees. Certificates were handed out to new members: Lisa Shriver, Brianna Almaguer (absent), Lori Hansroth (absent), and Edwin Bierbower (absent). It was discovered that the membership list handed out was not correct; Becky will correct the list. In order to be members for the following year, registration needs to be received by the Vice President by December 31st.

**Committee Reports:****Awards & Recognition - Wanda Braymer, Chair**

During the committee meetings the responsibilities were divided to support the chair and co-chair. The purpose was to make joining this committee more attractive. The committee made recommendations to the membership regarding submitting applications for awards. In total, 68 award entries were submitted. Wanda moved that the following recommendations become policies, seconded by Martha:

- All service awards, Clover, and New Worker awards be submitted electronically. (The application and the 50 word summary are already required nationally.)
- Submit narratives electronically and limit to 10 pages.
- In order to simplify scoring, narrative paragraphs must be titled the same as the score sheet.
- Limit the Clover application to a 5 page maximum.

- Eliminate the support materials and the supervisor's signature from the New Worker application.

An amendment was made by Cathy Brady, seconded by Lisa Shriver, to add the following:

- Those submitting New Worker awards must be a member of the association.

**The main motion with amendment was properly approved.**

At the fall meeting and awards banquet the committee would like to recognize the service award recipients who do not receive anything besides a certificate, with one of the pottery selections. The committee has saved money from their budget on postage to cover this award.

Winners will be notified by June 1, 2007 to assist in planning for fall meetings.

#### **Diversity** - Rick Sales, Chair

Rick will contact Patreese to ask about including a Diversity Corner in the newsletter. There has been no movement on the Interstate Exchange program. Potential speakers for the fall meeting include Debbie Ell from the Children's Literacy Organization to discuss attracting minority audiences, or a representative for the Vision for Equality to discuss autism.

#### **Policy/Resolution** - Dwayne Hay, Chair

The committee was approached about the appropriateness of offering a complimentary membership to Eric McGinnis for one year. Complimentary memberships have been given in the past on a case by case basis. The committee recommends to the group that due to the nature of Eric's new position it would be a benefit to our association to offer him a one year full membership at \$35.00.

**M/S/P (Kauffman/Stephenson) to offer a one year complimentary membership to Eric McGinnis.**

Becky will contact Eric with our offer.

Regarding the special committee to pursue information on merging the associations, the committee of Joann Logan, Suzanne Boartz, and Dwayne Hay has not met since the November meeting. They recognize the merger has been discussed over the past many years, but an immediate need by any of the associations to merge has not been communicated from the other associations. It was suggested that this special committee develop a list of pros and cons to this possibility from PAE4-HA's perspective.

#### **Professional Improvement** - Jill Oettinger, Chair

The Professional Improvement Scholarship guidelines have been revised. Debbie Dietrich will be sending the updated application to everyone via e-mail. The applications are due June 8th to Jill Oettinger, committee chair. The committee is only accepting electronic submissions. Individuals will be notified by the beginning of July whether they have received a scholarship. Award winners are eligible to apply to support travel to national meetings; it is not only open to first year attendees.

Karen Hack is the new co-chair for the committee.

#### **Programs** - Nancy Kadwill, Chair

Nancy will follow up with the NE Program contact to get the most recent reports. The committee discussed the need to target one task force and find a way to highlight creative programs at association

meetings; they will discuss this with the Professional Improvement Committee. The committee would like to get a list of those attending the national meeting to see if anyone can attend various task force meetings and determine how to report back to the PAE4-HA programs committee. The Liaison Breakfast will not be held until the fall meeting dates and place is finalized. Nancy will check with PACAA to see if PAE4-HA members can be invited to their breakfast meeting. If members are interested in after-school programs, it is suggested they check Claudia Mincemoyer's e-mails.

**PR&I** - Briana Shealer (committee member)

Shawn Graves will be co-chair.

Lady Lions - The cost for the postage of tickets will be covered by PAE4-HA. It is suggested that we charge 50 cents over the ticket cost next year. The conflict with the *Superbowl* is a concern. It was suggested we consider "Youth Day" as an alternative date. Small give-away items are needed; they can be brought to the fall meeting.

PCCEA Legislative Day - The 4-H program was very underrepresented in the packets handed out to legislators. Rick Kauffman will work on scheduling a panel discussion for the next meeting to ask: who printed it, why was the state 4-H Program Leader never asked for information, and how can we be included next year? A packet is being developed for 4-H Capital Days to give to each legislator. Our concern is whether the legislators will make the connection between 4-H and Penn State College of Agricultural Sciences. Darlene asked Christy to give her some of the 4-H Capital Days packets for use at PILD on April 23rd.

**Historical** - none

**Membership** - Becky Kaucher

Ed Horning represented PAE4-HA at the New Staff Orientation program.

**Newsletter** - Ev Simmons

Articles are due to Ev by April 13th. Information needed includes: President's Message, Past President's Message, President Elect's Message, New Member information (Ev would like to talk with new members and get photos), section of the Professional Improvement Session (Debbie), fall meeting dates, NAE4-HA information, 4-H wears for sale, Diversity Corner, and Sharing section. It has been requested that a new person become the Newsletter Editor.

**Nominating** - Darlene Resh

Positions opening this fall include, Vice President, President Elect, Treasurer, and Newsletter Editor. National leadership positions are available. Members are encouraged to present at national meetings.

**Presentation**

Ron Drum from National 4-H Council and NAE4-HA Northeast Regional Director gave a presentation.

**Fund-raising and Promotion** -

**Wendell August Forge** - Pam will be sending information via e-mail.

**Bread Warmers** - Order forms were handed out. The cost will be \$7.00 with a minimum order of 12. This includes direct shipping. If counties wish, they can increase the price to make a profit. Orders are due April 20th to Nancy Stephenson. The Association makes a \$2.00 profit. A fall order will be conducted as well.

**Auction Basket** - A form was handed out asking everyone to donate one item from their local area to be included in a "Taste of Pennsylvania" basket to be auctioned off at the fall meeting. It is requested that you e-mail or call Nancy Stephenson to notify her of the item you will be donating.

**Pottery** - Debbie Dietrich will coordinate an order. The pencil cup will be \$13.50, the quart canister is \$19.75, the shoulder crock is \$23.00, and the pitcher is \$31.00. The Association will make \$5.00 profit. Shipping cost will need to be added if members need it shipped. Debbie will pick-up order and transfer to counties via Fall Association meeting.

**Farm Show Booth (Glory Bee)** - The Capital Region is responsible for manning the 4-H booth at the 2008 Farm Show. They have agreed to help sell Glory Bee, however, the membership is asked to assist in staffing the booth.

### **Regional Director Reports:**

**Capital: Becky Kaucher** - Katina Musser is a new mom.

**Central: Jill Oettinger** - A regional volunteer development position will be opening; 4-H and Master Gardener volunteers.

**Northeast: Tia Steinfeld** - Wyoming County has a new staff member, Joe Stenko.

**Southeast: Nancy Stephenson** - The Southeast Region welcomes Bill Kleiner as the new Regional Director. In Berks County, Rick Kauffman returns to CED from his interim RD assignment. John Falter is out on long term sick leave. In Bucks County there is a NEA position open and a Nutrition Educator position open. In Chester County, Toni Stuetz is now the 4-H Coordinator and they are working to fill the new 4-H Outreach position. In Montgomery County, Nancy Stevens returns to CED from her interim RD assignment. Mandel Smith, a Nutrition Educator, joined Extension in the summer of 2006. An NEA position is open. In Northampton County, Liesel Dreisbach has changed responsibilities from 4-H to Economic and Community Development. This meeting will be her last meeting with PAE4-HA. A 4-H position is open; interviews will take place late April. In Philadelphia, NEA Maureen Harrison will start March 19th. In Schuylkill County, George Perry, Horticulture Educator retired. Dwayne Miller, Agriculture Educator, will be on a six month sabbatical.

**Northwest: Wanda Braymer** - Maggie Mace accepted the Mercer County 4-H Youth Development position this January. Sadly, Regional Director David T. Rynd passed in mid February. The region will have an interim Regional Director. The region will miss his strong 4-H and agriculture support. The region meets every other month face-to-face, but they have added a monthly Breeze (Adobe Connect) training that each staff facilitates. This forces them to learn the software.

**Southwest: Cindy Arblaster** - They held a regional "Let's Get Real" training in October. They had a holiday meeting at Fitt's Conservatory.

### **State 4-H Program Leader Report: Christy Bartley**

- Regional Youth Program Advisory Council Members have Head, Heart, Hands, Health fundraising brochures for each county. Additional copies can be ordered from Christy.
- Bumper stickers and window clings will be available from Christy to be used for marketing.
- Youth Program Advisory Council met in February with two organizations who conduct Volunteer Screening. They will be adding a line to the Code of Conduct for appropriate Web activity. In June, the committee will meet again and this is the time to suggest new fundraising ideas.
- SET National Meeting will be in Early June. Christy is looking for representatives from Pennsylvania to attend the meeting in Nebraska. Some expenses will be paid. Those wishing to attend must be able to share with the state.

- USDA partner, Energy Department, is holding a conference. State representatives who attend will train Pennsylvania Educators. We are pleased to have support from the Agriculture Engineering Department.
- Pennsylvania has received a Military Grant for National Guard or Army Reserve children. If anyone is working with children from a military family, they could receive assistance. “Hero Packs” will be arriving in Christy’s office soon. These are intended for children of deployed service men/women.
- A Curriculum Summit will be held in June at the National 4-H Center in Chevy Chase, Maryland.
- There will be a National 4-H Program Coordinator Meeting in June. Please contact Christy if you have any issues or concerns.
- The state is still working on approving a Volunteer Specialist position.
- A Teen Program Management position is in the development stage. The responsibilities of the position holder will be to enhance county teen programs, as well as help with National Teen events.
- Lydia Everhart will be going on maternity leave for six weeks starting in April. She will return part-time in September.
- The funding received from the on-line 4-H Source Book orders has totaled approximately \$1,500 so far. The Youth Program Advisory Council will help to determine how funds will be used. Suggestions have included defraying costs of state programs on a rotating basis. Send your ideas to your Youth Program Advisory Council representative.

**Other Agenda Items:**

**Fall Meeting Plans** - Thursday, October 18th, will be the All College Conference, with the joint banquet that evening at the Penn Stater. PAE4-HA will meet Wednesday, October 17th, at the Livestock Evaluation Center. We will begin between 9:00-10:00 a.m. to complete all business in one day. Lunch and dinner will be included, with the awards given out during the BBQ style dinner. Because time is limited, it is suggested that committees meet prior to this date via e-mail, Breeze or conference call. A board meeting will be conducted prior using a conference call or Breeze.

**Adjournment:**

**Meeting adjourned at 1:06 p.m.**

Respectfully submitted,

Kelly Weisner,  
PAE4-HA Secretary

**Reminders:**

- E-Mail reports to Ev for newsletter by **April 13th** (All)
- Submit Scholarship Applications to Jill Oettinger by June 8th.
- Joann Logan, Suzanne Boarts, Dwayne Hay - Pursue information (pros and cons) on the idea of a joint association for Pennsylvania.
- Audit treasurer’s books.
- Committees, plan to meet prior to October 17th via conference call or Breeze.