

**PAE4-HA MEMBERSHIP MEETING**  
**The Atherton Hotel – State College**  
**November 1-2, 2006**

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**Reminders:**

- Mail reports to Ev for newsletter by **November 17<sup>th</sup>** (All)
- Send PAE4-HA Membership Renewal Forms to Becky Kaucher by **December 20<sup>th</sup>** (All)
- Claudia Mincemoyer – Check with ESP to ensure that the JCEP Scholarship information is distributed to all PAE4-HA members in the future.
- Joann Logan, Suzanne Boarts, Dwayne Hay – Pursue information on the idea of a joint association for Pennsylvania.
- Deb Dietrich, Kelly Weisner, Briana Shealer – Audit treasurer's books.
- Send information on what is needed in the area of volunteer management to Christy Bartley.
- Deb Dietrich – Email membership for input on fund-raiser options.

**Upcoming Meeting Dates:**

**January 6-13, 2007 – PA Farm Show**

**February 4, 2007 – PA 4-H Day with the Lady Lions**

**February 21-23, 2007 – JCEP Regional Leadership Workshop**

**March 5-9, 2007 – March In-Service Week**

**March 27-28, 2007 – PAE4-HA Spring Meeting (location to be determined)**

**April 23-25, 2007 – PILD Conference**

**June 1, 2007 – Submit PAE4-HA Professional Improvement Scholarship Applications**

**September 12-15, 2007 – National ESP Conference**

**October 21-25, 2007 – NAE4-HA Conference (Atlanta, GA)**

**September 14-18, 2008 – NAE4-HA Conference – Galaxy III (Indianapolis, IN)**

**October 25-29, 2009 – NAE4-HA Conference – Rochester, NY**

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**Members attending were:** Barbara Aldrich, Cindy Arblaster, Christy Bartley, Suzanne Ault Boarts, Cathy Brady, Wanda Braymer, Jill (Broschart) Oettinger, Helaine Brown, Robert Brown, Jana Davidson, Deborah Dietrich, Liesel Dreisbach, Kirsten Dubbs, Shawn Graves, Martha Gregory, Karen Hack, Dwayne Hay, Linda Hendricks, Ed Horning, Patreese Ingram, Nancy Kadwill, Becky Kaucher, Karen Knoll, Joann Logan, Michael Martin, Claudia Mincemoyer, Katina Musser, Kristy Myers, Pam Paletta, Darlene Resh, Rick Sayles, Carol Schurman, Briana Shealer, Ev Simmons, Tia Steinfeld, Nancy Stephenson, Toni Stuetz, Kelly Weisner, Yvonne Young

**Guests attending were:** Brianna Almaguer, Educator in Montgomery County; Lori Hansroth, Educator in Fulton County; Lisa Shriver, Educator in Greene County; Christi Buker, Eastern PA 4-H International Exchange Coordinator

**Call To Order:**

President, Pam Paletta, called the meeting to order at 1:15 pm and asked for additional agenda items. New educators were introduced and then all in attendance were asked to introduce themselves by sharing their name and county.

### **Announcements:**

**Lady Lions Game** – It was noted that the proposed date for this will be February 4<sup>th</sup> and Phil and the PR&I Committee are working on the details. It is always scheduled to be the 1<sup>st</sup> home Sunday game in February. Claudia Mincemoyer agreed to collect any items that counties brought to give away as door prizes at the game and see that Phil gets them. It was also noted that since Michael Martin is leaving PA, someone is needed to coordinate the educational exhibits for this event and to greet them on game day.

**PAE4-HA Benefit Auction** – Karen Hack and Kelly Weisner volunteered to collect and document donations that were brought for the auction to be held later that evening.

### **Officer Reports:**

**President-Elect** – Darlene Resh

Darlene thanked the group for registering for the meeting. She noted that everyone will receive a receipt by email, and if someone needs another form of receipt, they should let her know.

**Past President** – Suzanne Boarts

Suzanne reported that there are 2 officer positions to be voted on at this meeting to fill slots for 2007 – President-Elect and Secretary. Deborah Dietrich will be running for President-Elect, and for Secretary, both Cindy Arblaster and Kelly Weisner will be running. She also noted that nominations would be accepted from the floor and asked if there were any at that time. There were none.

**Secretary** – Katina Musser

Katina passed out a few copies of the minutes from the last meeting, which were distributed by email and also shared thank you notes from Carol Schurman and Debbie Gregory who appreciated receiving a small gift and flower at the NAE4-HA conference in honor of their national awards. A sheet was passed around for members and guests to sign in for attendance.

**M/S/P (Hay/Martin) to accept the member minutes from March '06.**

**Treasurer** – Toni Stuetz

Toni distributed a current financial report in addition to a proposed 2007 budget. The current checking account balance was \$3,924.13, and the current savings account balance was \$3,748.03. Total investment in the endowment at the University was noted as being around \$32,000.

**M/S/P (Hay/Bartley) to accept the treasurer's report.**

Toni noted that a committee was needed to audit the 2006 books. Deb Dietrich, Kelly Weisner and Briana Shealer volunteered to serve in this capacity.

Next, the group looked at the proposed budget for 2007 and a number of items were discussed for clarification: 1) The line item under Professional Improvement entitled "ESP Scholarship" should be changed to read "JCEP Scholarship". Claudia Mincemoyer shared that this scholarship is available to a member of any of the associations, and that membership in ESP is not a requirement. The scholarship is merely offered through ESP. Many PAE4-HA members were not aware of the scholarship, so Claudia agreed to follow-up with ESP to make sure that this information is distributed to PAE4-HA members in the future. 2) The \$500 listed under the line item of Professional Improvement entitled "Professional Improvement Scholarships" was moved there from where it was listed in the past under "Meeting Speakers – Fall". Meeting speaker fees are being worked into cost

recovery in relation to fall and spring meeting fees. 3) Income listed under the line item of Banking for "Endowment" was changed from \$2000 to \$2,035.42, after Michael Martin made a call to clarify the actual amount which will be coming in 2007.

**M/S/P (Hay/Brady) to approve the 2007 PAE4-HA Budget.**

**BREAK** – At this time the group took a break for Committee Meetings, Professional Development Sessions including Ag in the Classroom, One Eyed Cat and 3-Legged Dog, Keeping Yourself Well When the World is Going Crazy, and Penn State Benefits, and the Joint Association Banquet with Dinner, Silent Auction and Awards Presentation. Announcements included: Diversity exhibits, coordinated by the Diversity Committee were on display near the elevators; The Clover Award Winner, Patty Kelly and her husband would be joining us for the awards dinner later that evening; and, Committee Chairs shared about what their committees are responsible for to assist new members or those interested in switching with making a decision about which meeting to attend.

**RE-CONVENE** – The group came back together on Thursday, November 2, with Pam Paletta re-starting the meeting at 9:05 am.

**Announcements:**

**Lady Lions Game** – It was noted that anyone who brought items to be handed out as door prizes at the game could give them to Christy Bartley and she would see that went to Phil Hoy.

**PAE4-HA Benefit Auction** – Toni Stuetz, Treasurer, announced that we made \$481 at the auction the previous night.

**Officer Reports Continued...:**

**Vice President** – Becky Kaucher

Becky distributed membership reports for 2006 in addition to membership renewal forms for 2007. She asked that everyone forward that name and contact information of any new extension workers with 4-H assignments to her so she can send them information on joining the association. The registration deadline for 2007 is **December 20, 2006**.

**Past President** – Suzanne Boarts

Suzanne asked officer nominees to stand and share some information about themselves. And, at that time, paper ballots were distributed for members to use for voting.

Suzanne also discussed the idea of pursuing a joint association in Pennsylvania, and asked whether members of PAE4-HA are interested in doing this. Members asked for more information on what this might look like. It was noted that one of the main reasons for considering this is that many members have dual membership and therefore pay multiple fees and attend multiple meetings.

**M/S/P (Musser/Weisner) to form a committee of the various associations, including representatives from PAE4-HA, to pursue information on this idea to be presented back to PAE4-HA at a future meeting, hopefully, the spring 2007 meeting.**

Volunteers were requested from PAE4-HA to serve on this committee and those individuals include: Joann Logan, Suzanne Boarts, and Dwayne Hay. It was suggested by Joann Logan that some individuals with dual membership also be encouraged to serve on the committee. Suggestions included: Carol Schurman, Patty Anderson or Nancy Kadwill.

## **Committee Reports:**

### **Awards & Recognition – Cathy Brady**

Cathy reported that a total of 33 PAE4-HA members submitted a total of 69 awards entries in the various categories. She also shared that Amanda Rudisill and her staff within Communication Technologies of the College of Ag. Sciences will not be able to judge communicator awards next year as they have done in the past. Deb Dietrich suggested checking into how the other associations are having their awards judged. Additionally, the idea of giving a special award to service award winners was discussed. Some of the other associations give cash prizes and/or gifts like the small nittany lion statue. It was noted that the idea is worthy, but it all boils down to money and sponsorship. The committee will look into this further. For 2007, the Chair will be Wanda Braymer, and the Co-Chair will be Martha Gregory. Martha encouraged members to sign up for the committee and Wanda noted that 2006 awards application materials were available to go home those who submitted them.

### **Diversity – Cindy Arblaster**

Cindy reported that she hoped people enjoyed the workshop coordinated by their committee – One Eyed Cat and 3-Legged Dog. Ideas the committee has for future presentations include something on autism and/or different cultures. They'd also like to reinstate a "Diversity Corner" in the state newsletter and are looking into the idea of a cultural cookbook, possibly as a fundraiser. Patreese Ingram is looking into the cookbook idea. For 2007, the Chair will be Rick Sayles, and the Co-Chair will be Kristy Myers.

At this point, Patreese Ingram introduced guest Christi Buker to share with members about the 4-H Interstate Exchange Program. She coordinates for eastern PA and Wandy Braymer coordinates for western PA. Christi noted that it's important to remember the "power of one" – the idea that while you may only have "one" delegate involved in the program, they touch many people through their connections. She distributed a handout explaining various opportunities for international exchange within the PA 4-H Program.

### **Policy/Resolution – Nancy Stephenson**

Nancy commented on a follow-up discussion from the March meeting about changes to the membership policy. Dwayne Hay shared that he will coordinate a bulk order of a parliamentary procedure handbook for those in PA who are interested in ordering some. For 2007, the Chair will be Dwayne Hay, and the Co-Chair will be Nancy Stephenson.

### **Professional Improvement – Deb Dietrich**

Deb reported that the committee discussed goals for the Professional Improvement Scholarship and they will make a deadline of June 1<sup>st</sup> for applications, with application materials being sent via email. For 2007, the Chair will be Jill Oettinger, and the Co-Chair is yet to be determined. The committee is also going to encourage nominations for those awards that require self-nomination (ASA, DSA, MSA). Christy Bartley is trying to assess our needs for professional development in the area of volunteer management. Please share your needs with her.

### **Programs – Martha Gregory**

Martha asked for comments about the department head breakfast held earlier that morning. One comment was that it was difficult to get a seat at some tables where there was a person a PAE4-HA member might have been interested in talking with, and they ended up sitting somewhere else where they didn't have an interest. The committee requested that JCEP discuss a joint breakfast for 2007 where PAE4-HA can select some of the guests, who may not be department heads, and that if they are not agreeable to doing that, then PAE4-HA would like to sponsor a separate breakfast. Suzanne Boarts

noted that the FCS staff would be interested in this breakfast, too. Other comments were that it was better to keep this in a breakfast format rather than a reception format and that there needs to be communication to county staff about state staff job description changes, so that it is clear who is in charge of various curriculum committees. It was noted that if there's a concern about a curriculum committee chair, it should be directed to Christy Bartley.

Prior to the 2007 NAE4-HA Conference in Atlanta, GA, there will be an Afterschool Pre-Conference held Saturday afternoon to Sunday afternoon. This would be a great way to meet the "scholarship" part of your promotion dossier.

Chair for 2007 will be Nancy Kadwill, and Co-Chair will be Barbara Aldrich.

#### **PR&I – Ev Simmons**

Ev reported in the absence of the Chair and Co-Chair. Counties who have items to donate for door prizes at the Lady Lions Game can get them to Phil Hoy through Claudia or Christy at the meeting, or by sending them directly to Phil later. They also discussed clothing sales ideas including a fleece vest, polo shirt, baseball cap, car magnet and/or can cozy. It was discussed that another opportunity to bring 4-Hers on campus could be through a women's volleyball game or "thon". It was requested that anyone who has any suggestions to recruit more members from the NE Region please send their ideas to the committee. Right now PAE4-HA only has one member from this region. For 2007, the Chair will be Linda Hendricks, and the Co-Chair is yet to be determined.

#### **Newsletter – Ev Simmons**

Ev set a deadline of November 17<sup>th</sup> for articles for the next newsletter. She will work on the newsletter during Thanksgiving week. Items she'd like to include are officer congratulations, committee reports, award winners, president's message, regional director reports, NAE4-HA conference reports, lady lions game, idea share, and a current member review section.

#### **Historical – Suzanne Boarts**

Suzanne has an updated scrapbook, however she did not bring it to this meeting. She is interested in passing this on to someone else – she's been doing it for about 5 years – however, if no one else wants it, she will continue.

#### **Nominating – Suzanne Boarts**

Suzanne reported the election results. Kelly Weisner will be the new Secretary, and Deb Dietrich will be the President-Elect.

#### **Fund-raising & Promotion – Deb Dietrich**

Deb reported that a number of options for fund-raising were discussed on a recent Board conference call. Various PAE4-HA members then shared their ideas with details and samples. Some general comments for thought were that sales could be split as a fund-raiser to benefit the county programs and PAE4-HA; and, that we need to designate what the purpose is for any fund-raisers we undertake! Various ideas are listed below, and Deb will email the membership for feedback on the choices and to get something going.

- Wendell August Forge – Pam Paletta shared on items available through this company and showed samples and passed out order forms. She already set up a sale with a deadline for Christmas delivery.
- Bread Warmers – Nancy Stephenson passed around a sample of the warmer and shared that they sell for \$4.50 with 10% S&H. Turn around for these items is quick. There is also a pack of

coasters and a trivet available from the company. The company will put together a sale flyer for taking orders at no additional cost.

- PA Cookbook – Nancy Stephenson also passed around this sample as an idea.
- Bujno Pottery Crocks & Pitchers – Katina Musser showed a sample and shared details on this.
- Pony Rides at Farm Show – Deb Dietrich shared that there is a company who does pony rides, who may be willing to do them at Farm Show and give us a portion of the profit. We would just need the Farm Show to volunteer the floor space as a donation. We would not need to provide workers at the booth.
- Glory Be – Deb Dietrich this as an idea where we could sell the small farm animals at the 4-H booth at the PA Farm Show. Help would be needed to sell them.

### **Other:**

#### **2009 NAE4-HA Conference:**

The conference will be hosted by the North East Region and will be held in Rochester, New York. The theme is “Imagine the Possibilities!” Michael Martin has set up a code so that if people would like to make a monthly salary deduction to go toward the conference, they can. PA is chairing the Hospitality Committee (Karen Hack, Sam Nicola, Linda Hendricks, Pam Paletta), which includes marketing at the '07 and '08 NAE4-HA conferences and on-site conference registration. Additional responsibilities for PA include Poster Sessions (Suzanne Boarts, Susan Taylor, Kelly Weisner, Liesel Dreisbach) and Fund-Raising (Patty Anderson). More help is needed on the various committees. Additionally, Carol Schurman announced that the Ag. Agents have pledged to give \$2,500 to the conference planning effort.

#### **2007 NAE4-HA Conference:**

The membership viewed a promotional video for this conference.

#### **Charlotte’s Web Movie:**

Pam Paletta and Martha Gregory shared that this new movie, due in theaters December 20<sup>th</sup>, was viewed by a number of lucky educators who attended the 2006 NAE4-HA Conference in Wisconsin. 4-H is referenced a few times in the movie. Karen Hack noted that educators should watch their email for any notes from National 4-H who are working with Paramount Pictures to see about having 4-H receive some money back for ticket sales.

### **Regional Directors Reports:**

#### **State 4-H Program Leader Report:**

Christy reported that new member enrollment forms were available in the mailroom, but there was an error on them. The signature line for parent/guardian on the Code of Conduct and Photo Release page was missing. They are being re-printed and any orders that come in now will be held until arrival of the new forms. For anyone who received new forms recently, they should check them for this line and discard any that are incorrect. Additionally, Christy had been requested to look into the idea of hiring a professional business to do leader screening, so if anyone know of any options, they should let her know. She also discussed the idea of having educators specialize in certain areas.

As far as cost recovery for this year, there were \$232,000 in expenses for printing and purchasing materials, and \$220,000 was brought in for cost recovery.

The department has also put forward a request for a Volunteer Specialist position. It is not finalized for approval, but they are hopeful.

**Other Reports:**

No reports were given, however, Regional Directors for 2007 were noted as follows:

**Capital** – Sr – Karen Knoll / Jr – Barbara Aldrich

**Central** – Sr – Patreese Ingram / Jr – Laurie Weinreb-Welch

**Northeast** – Sr – Tia Steinfeld / Jr - None

**Southeast** – Sr – Nancy Stephenson / Jr – Briana Shealer

**Northwest** – Sr – Wanda Braymer / Jr – Shawn Graves

**Southwest** – Sr – Cindy Arblaster / Jr – Cathy Brady

**BREAK** – At this time the group took a break to hear from Extension Director Daney Jackson, enjoy the PAE4-HA Awards Luncheon, and participate in the Officer Installation Ceremony.

**RE-CONVENE** – New President, Darlene Resh asked for any additional new business. There was none.

**Adjournment:**

**M/S/P (Hendricks/M. Gregory) to adjourn.**

Respectfully submitted,

Katina Musser  
PAE4-HA Secretary