

**PAE4-HA MEMBERSHIP MEETING
Camp Swatara (North Lodge) – Berks County
April 26-27, 2005**

Reminders:

- Send Daney a note of appreciation for PILD - ???
- Check whether everyone should receive “Youth Today” – (Patty Anderson)
- 4-H Project-themed booth at APD w/ State Council (PRI)
- Diversity concurrent session at annual meeting – (Diversity Committee)
- Where is the money coming from for awards, speakers, scholarships?
- PCCEA – Do we know anything?

Upcoming Meeting Dates:

October 18, 2005 – Extension Annual Meeting – PSU

October 19, 2005 – PAE4-HA Fall Meeting – PSU

October 20, 2005 – Outreach Professional Development Conference – PSU

Call To Order: Following a 1:00 p.m. professional improvement presentation titled “Stylin’ Your Communication” by Paula Yardley Griffin, and Committee Meetings, the business meeting was called to order by President Suzanne Boarts at 4:10 p.m.

Members attending were: Patty Anderson, Cindy Arblaster, Christy Bartley, Suzanne Ault Boarts, Kristy Boyanowski, Cathy Brady, Wanda Braymer, Jill Broschart, Helaine Brown, Robert Brown, Debbie Dietrich, Liesel Dreisbach, Martha Gregory, Karen Hack, Linda Hendricks, Ed Horning, Nancy Kadwill, Becky Kaucher, Rick Kauffman, Phyllis Laufer, Ellen Linamen, Katina Musser, Sam Nicola, Melanie Owens, Pam Paletta, Roxanne Price, Darlene Resh, Fred Rudy, Carol Schurman, Ev Simmons, Tia Steinfelt, Toni Stuetz, Kelly Weisner, Kathy Weller

Guests attending were: Rick Sayles

Officer Reports:

Treasurer’s Report & Budget – Phyllis Lauffer

Phyllis circulated a current financial report and went over corrections covered at the board meeting. There hasn’t been much activity. The checking account had a balance of \$3,833.30, with \$11,588.44 in the savings account. The report, with corrections, was approved on a vote by Patty Anderson with a 2nd by Sam Nicola.

President Elect’s Report – Pam Paletta

Pam distributed information about the upcoming fall meeting, which will be held in conjunction with the Extension Annual Meeting. The 4-H group will need to decide if we want to do our awards with breakfast or lunch. There will be a cost associated with that. There will be a joint dinner that night where they will present some awards, including service awards, for all associations. It was suggested that we might present our Clover Award at the joint dinner.

Secretary’s Report – Katina Musser

The following changes were suggested to the minutes from the last meeting: Correct spelling on Phyllis Laufer’s name; Under Professional Improvement – budget is missing the ‘t’ and Dietrich is misspelled; Add Nancy Stephenson to members in attendance; Remove the words (not present) behind Sam Nicola’s name, as he was in attendance; For Dept. Head, should be Tracy, NOT Terry Hoover.

An attendance sheet was passed, & the report was approved on a motion by Linda with a 2nd by Toni.

Vice President's Report – Becky Kaucher

Becky passed around a list of members and it was noted that some people needed to be added. There are also some people who were members last year, but have not renewed yet for this year. Directors should remind them to send a note to Becky about their intention. Wanda Braymer will be added to the leadership list as co-chair for the Awards & Recognition Committee. Patty Anderson noted that Bob Calvert retired and Cathy Brady, Awards Chair, will need to follow-up with this. New member certificates (state only) and pins were handed out to Kristy, Tia & Melanie Owens. They will receive their national certificates at a later time.

PAJCEP

Suzanne briefly reviewed some handouts that she distributed – National 4-H Leadership Trust Frequently Asked Questions, 4-H & Extension Relations Team National 4-H Council, 4-H Movement Web Sites of Interest, Families Count, Family Strengthening Awards – Frequently Asked Questions.

PILD

Pam shared updates on budget issues. Their role at PILD was to be educated, go talk to legislators and encourage them to not cut formula funding. They had a presentation on E-Extension – this is support to connect us to other land grant Universities to help us find an answer to something we can't find. She also attended a workshop on Emergency Support – looking at tying in emergency readiness to 4-H and another on National Animal Health Emergency Response. That budget is being cut. They also went to the National 4-H Center and received "Youth Today". Patty & Liesel both thought we all received this as part of our national dues. Many people are not getting it – Patty will check into this. Extension Disaster Education Network – another thing Pam learned about. Liesel noted that it's important to have volunteers at PILD so they can advocate for Extension. It was noted that we should send Daney a note to let him know we appreciate this.

Committee Reports:

Policy/Resolution – Toni Stuetz

Two by-laws changes were proposed as follows. The by-laws are posted on the website. Proposed changes were sent out by Dwayne Hay on 3/38/05, by email, in advance of the meeting.

1) Change to Article IV, Section 2 – M/S/P (Nicola/Hendricks)

(Currently Reads) "The President, President-Elect and Vice-President shall be elected at the annual meeting of this association. The Secretary shall be elected at the annual meeting in years ending in an even number..."

(Change to Read) "The President and President-Elect shall be elected at the annual meeting of this association. The Vice-President and Secretary shall be elected at the annual meeting in years ending in an even number..."

2) Change to Article IV, Section 3 – M/S/P (Weller/Brady)

(Currently Reads) "The terms of office for President, President-Elect, Vice-President, and Immediate Past President shall be one year. The terms of office for Secretary, Treasurer, and Directors shall be two years..."

(Change to Read) "The terms of office for President, President-Elect, and Immediate Past President shall be one year. The terms of office for Vice-President, Secretary, Treasurer, and Directors shall be two years..."

A new item for discussion is the idea of a new membership category for “state only”. A suggestion was made to allow those participating in this category to vote on state issues, participate in state professional development, serve as a state committee member or regional director, but NOT serve on executive committee. They would also NOT be eligible for national awards. A suggested registration fee at this level was \$25-30. There was general support to pursue this. It was also noted that it’s important that we continue to bring new people on board with the association. We need to talk with people in our regions.

Awards & Recognition – Cathy Brady

Wanda Braymer will come on as co-chair. Cathy will stay on as chair for another year. The collection process for next year will change. Darlene will collect Service Awards, Wanda will collect Specialty Awards, and Cathy will collect Communicator Awards. Cathy will also complete the state MR Form. Service Award applicants need to submit information on the DSA score card for next year, so these can be judged. Amanda Rudisill at ASI judged awards this year and Cathy will send a thank you.

Entries must be postmarked and mailed by the deadline. Computer-generated labels will not be accepted. It is each member’s responsibility to read the handbook. It is the chair’s job to guide members to the site. The committee also talked about the finances needed for various awards in the amount of \$2,000. Patty suggested doing a NAE4-HA Awards e-training on this topic. Christy will work with Pam Paletta. If this is done after national, someone can be designated to report on changes for the upcoming year.

PR&I – Phil Hoy (not present)

Patty Anderson shared reports on behalf of Phil. They used to oversee the Farm Show Photo Booth. It was mentioned that we might be able to sell something at the PA Farm Show and they discussed doing something at APD. We need to have a purpose in mind for fund-raisers. Awards & Recognition would like \$2,000. Wear-ables don’t raise a lot of money for us. They are looking at a fleece vest. At APD, we could dress kids in a costume and take their picture and we could feature a project with a theme like this. We could also do a magnet with this. Christy does have some cut-outs that they used before. It was very popular. We should be in the youth building. Patty moved for the committee to explore this idea and they will work with the State Council. The motion received a 2nd by Linda Hendricks and was approved.

The 2005 4-H Day with the Lady Lions was very successful again this year. 3300 tickets were distributed this year and 12 displays were set up on the concourse level. The staff for the Lady Lions were very pleased and look forward to working with us again next year. Next year’s game is slated for the first Sunday home game in February. A final schedule will be released in August 2005, at that time we will have a definite date. Phil appreciated everyone’s cooperation with this event. A special thanks goes to Linda Hendricks and family for their help with the welcome room before the game.

The 4-H Alumni Interest Group (AIG) is finally official. We are currently in our probation year. During this year we need to prove to the Penn State Alumni Association that we are dedicated to the AIG. To prove this we need to plan some AIG activities. We set up an informational display at the 2005 4-H Day with the Lady Lions. Some other ideas are to serve as judges for the 2005 State Achievement Days, and conduct county or regional Penn State information sessions. If anyone is interested in hosting a Penn State information session contact Phil Hoy for arrangements. We are also recruiting more members for the 4-H AIG. There are 2 types of membership, members and associate members. Associate members do not need to be Penn State alumni, just interested in the 4-H program. For more information about membership or the 4-H AIG contact Phil Hoy.

Programs – Martha Gregory

Martha reported that they discussed the idea of round tables with state faculty/staff again. They also discussed a “program showcase” with each region highlighting something special. This could be a display and a verbal highlight. One concern about the round-tables is that the ag. agents might be going after the same people. The committee will work with Pam as the schedule is clarified to see whether they’ll do one or both of these things for fall.

BREAK - At this point in the meeting, Suzanne reviewed the evening options and asked that we meet for an hour after dinner to get some more business done.

RECONVENE – Suzanne reconvened the meeting at 6:30 p.m.

Diversity – Roxanne Price

Roxanne reported that they have several new committee members. One idea was to see if one of the concurrent sessions at the fall meeting could be a presentation of diversity, especially to help everyone who is in extension to meet the new 8 hours/year of diversity training requirement. One suggestion on a presenter was Ermyn King – Christy mentioned that she doesn’t think Ermyn is at the University any longer. Pam will check with the planning committee on this. They also thought they could do a share-fair type program on diversity at the fall meeting, or have a display of references and resources that Patreese has. Maybe Patreese could do the concurrent session. Sam might be able to do something. Cindy suggested the committee, with Patreese, could do the program they did at NERLF.

Newsletter – Ev Simmons

For the spring issue, she is planning: reports from this meeting, a new member focus, fall meeting plans, 4-H items for sale, a president’s message, idea-sharing, committee reports, national meeting update. The deadline for articles is May 9th.

Professional Improvement – Kelly Weisner

They received 3 applications – 2 for National Conference and 1 for graduate courses in Youth Development. Some presentations will be tomorrow. The committee feels that presentations should be 2 hours, no less. They feel the cost of speakers should come from the meeting registration. Scholarships should be covered through member registration fees. They don’t believe fund-raising is the best option for them at this time. Currently, \$850 is budgeted for scholarships. They’ll be paid after their presentations. They have not always spent that – some years they have. Toni asked – our endowment interest – is it tied to a line item in the budget? No one thought it was. The idea of increasing dues to raise money is a hardship for some as we don’t all make the same amount of money. Karen commented that Daney said it is against University policy to pay for association dues out of county money. It was suggested that people may be able to get reimbursed if a cost is tacked onto meeting registration instead of dues. Liesel noted in minutes from 1996 that the endowment was designated for professional development activities. Fred noted an issue that it’s the same people who come to the meetings who are the ones who do fundraisers – should a few carry the burden to lessen costs for everyone? A question was asked – are scholarships important to us? Patty mentioned that we should think of fundraisers in a different light, too, that we’re creating a presence in some cases (PR). The endowment is currently earning about \$1,200/year. We could cut down on the scholarships, too.

Regional Directors Reports:

Capital – Darlene - Wendy Greist is the new 4-H coordinator in Cumberland and Rick Sayles is new in Dauphin and York. A regional sub-committee developed after school educational kits. Franklin County moved their office to a new location.

Central – Jill – No Report. Christy mentioned that they'll be advertising for a new department head position. She will see how we will be able to see the candidate information. It was mentioned that the computer downlinks didn't work well in the county before.

Northeast – Tia – No Report.

Northwest – Wanda – Jennifer Fetter is a new 4-H hire in Erie County and they've hired Catherine Blausen as a 4-H program assistant to help with regional events (housed in Clarion County).

Southeast – Kelly – Brianna Shealer will begin June 1 in Schuylkill County as 4-H Educator.

Southwest – Carol – They're not doing a county fashion revue, just regional. The Fayette County office moved. Melanie Owens was hired in Greene County. They're re-ordering 4-H clip boards and they have a new 4-H calculator for sale. Kim McManus is new in Cambria County for 4-H & CED. They're having an upcoming training on SharePoint.

2005 NAE4-HA Conference:

Suzanne passed out a schedule. Karen checked a few places for States Night Out. There is a banquet room on the 40th floor of a building across the street from the hotel that looks promising. They will be faxing Karen a menu. You can look out over Seattle from there. Lodging reservations are now available online. Melanie will check on other hotels in the area that might be cheaper she will email about them. There is a Halloween party on the 31st, so you can plan to bring a costume. May 1st is their target date to have everything on the web. The Exceptional Learning Experiences are tours, which include lunch, and they're included in the registration. Our regional breakfast is Wednesday morning.

Programs of Distinction:

Christy shared a power point on this from National. It is peer-reviewed. Even if you are not accepted, you will get comments. This replaced "Programs of Excellence." Go to <http://www.national4-headquarters.gov/about/pod.htm> for the submission form, submission guidelines and examples. Christy then shared some examples.

NE Regional Director's Report – Karen Hack

In 2009, we will be hosting as a region. Laura Marek, CT, and Tom Davis, NY are the co-chairs. There will be three chairs – one for finance, one for operations, and programs. It will be held in Rochester, NY. National is down \$20-30,000 in membership fees. They cut one board meeting to do a tele-communications thing. There will be a special leadership program at national this year for anyone who might want to take on a leadership role. You have to apply. The national website will become password protected for membership lists and newsletters. YPDA changed to the 4-H Apprenticeship Program and it is recognized nationally now. It will be moving to 4-H Headquarters. There will be a state officers workshop at national. Also, the program mentioned by Suzanne yesterday was purchased by NAE4-HA. It is housed with Kay Chalena and can be used through a sign-out process.

Scholarship Presentations:

- Darlene Resh presented on World IFYE Conference
- Nancy Kadwill presented on American Youth Horse Council
- Jill Broschart presented on Great Plains Interactive Distance Education Alliance Graduate Program – <http://www.gpidea.org/prospective/ydprogram.html>
- Helaine Brown presented on the Tri-State Camping Conference

NAE4-HA Conference Promo:

A video highlighting the upcoming conference was shown.

Adjournment:

The meeting was adjourned.

Respectfully submitted,

Katina Musser

PAE4-HA Secretary