

THE PENNSYLVANIA STATE UNIVERSITY
INTER-OFFICE CORRESPONDENCE

Date: April 18, 1983
 From: William B. Devlin *WBD*
 To: Michael G. Klein

Thank you for your memo of March 31, 1983 regarding worker's compensation coverage for certain employees employed by the local extension associations in the counties but being supervised by the University. I have circulated your memo to our Associate Deans and we appreciate the time you have spent researching this situation.

For clarification sake we want to be absolutely certain that both your office and ours are talking about coverage for the same types of employees. In that regard, I have listed to the best of my knowledge the various groups supervised by the University but not receiving PSU paychecks. Please indicate below which have coverage and which do not.

<u>Group</u>	<u>Worker's Compensation</u>	<u>Liability</u>	<u>No Coverage</u>	<u>Comments</u>
(1) Secretaries paid by the County, considered County Employees	_____	_____	X	Should be taken care of by the Counties.
(2) Secretaries paid by Local Extension Association	X	X	_____	
(3) Part-time professional workers or workers such as custodians, landscapers, painters, summer employees paid by the Local Association	X	X	_____	
(4) 4-H Camp Employees paid by the Local Associations:				
Kitchen workers, Cooks	X	X	_____	
Counselors	X	X	_____	
Lifeguards	X	X	_____	
Nurses	X	X	_____	
E.M.T.'s	X	X	_____	
Laborers	X	X	_____	

What special provisions should we make to guarantee coverage for any of these "camping" employees? Nurses and E.M.T.'s should have their own professional liability policy.

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<u>Group</u>	<u>Worker's Compensation</u>	<u>Liability</u>	<u>No Coverage</u>	<u>Comments</u>
(5) Invited Speakers, Teachers, Demonstrators paid by the Local Associations for services rendered	_____	_____	<u>X</u>	We consider these people to be independent contrac- tors and they should take care of their own insurance needs.

Mike, I realize your 3/31/83 memo alludes to most of these situations but we would feel more comfortable if you specify as in items (1) through (5). We will send you the necessary payroll information on all of these groups as requested. Please respond at your earliest convenience and thanks for your guidance.

cjy

cc: S. H. Smith
H. W. Thoele
W. W. Hinrich